

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

COLLIERS HILL METROPOLITAN DISTRICT NO. 1

Held: April 23, 2020, at 3:00 p.m., held via Zoom Teleconference.

Attendance/Qualification The meeting referenced above was held in accordance with the applicable statutes of the State of Colorado. The following Directors, having confirmed their qualification to serve, were in attendance:

Jon R. Lee
Jessica Brothers
Steve Rane

Also present for the District: K. Sean Allen, White, Bear, Ankele, Tanaka & Waldron, Attorneys at Law, District general counsel.

Director Qualification/Call to Order With a quorum of the Board participating, the Directors confirmed their qualification to serve and the meeting was called to order.

Disclosure Matters Mr. Allen advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Allen reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Allen noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda The Directors reviewed the agenda. Following discussion, upon motion duly made and seconded, the Board approved the agenda.

Consider Adoption of Resolution Declaring Emergency Procedures to Authorize Telephonic Regular and Special Meetings in Lieu of In-Person Meetings

The Board reviewed the Resolution Declaring Emergency Procedures to Authorize Telephonic Regular and Special Meetings in Lieu of In-Person Meetings. Following discussion, upon motion duly made and seconded, the Board approved the resolution.

Approval of Minutes

Mr. Allen presented the October 24, 2019 meeting minutes to the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved the minutes.

Construction Update

Approval/Ratification of Public Improvement Construction Contract(s)

Director Lee provided an update to the Board. It was noted that warranty work on roads is active and approximately three hundred fifty thousand dollars (\$350,00.00) from the District and five hundred thousand (\$500,00.00) from the developer is needed to complete the remaining public infrastructure.

Director Brothers presented various change orders to the Board for consideration. Following discussion, upon motion duly made and seconded, the Board approved the change orders.

Contract Bids and Awards, Construction Budgets

None.

Financial Matters

Financial Statements and Payables

The Board reviewed the financial statements dated March 31, 2020. Following discussion, upon motion duly made and seconded, the Board unanimously approved the financial statements and payables.

2019 Audit

The Board reviewed the 2019 audit. Following discussion, upon motion duly made and seconded, the Board approved the audit.

General Matters

Consider Adoption of 2020 Annual Administrative Resolution

Mr. Allen reviewed the 2020 Annual Administrative Resolution with the Board. Following discussion, upon motion duly made and seconded, the Board unanimously adopted the resolution.

Consider Adoption of Resolution Establishing an

Mr. Allen reviewed the Resolution Establishing an Electronic Signature Policy with the Board. Following discussion, upon

Electronic Signature Policy motion duly made and seconded, the Board unanimously adopted the resolution.

Consider Approval of 2020 Accounting/Construction Management Renewal and Rates The Board reviewed the 2020 Accounting/Construction Management Renewal and Rates. Following discussion, upon motion duly made and seconded, the Board unanimously approved the renewal and rates.

Consider Online Meeting Notice; Meeting Location/Schedule The Board engaged in a general discussion. Following discussion, it was determined to continue with the physical posting with a supplemental posting online once a website is created. The Board also selected the Colliers Hill clubhouse as the location for future in-person meetings once is is deemed safe to resume in-person meetings.

Next meeting The Board of Directors will be hold a regular meeting on October 22, 2020.

Adjournment There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing minutes were approved by the Board of Directors on October 22, 2020. The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Steve Rane
Steve Rane (Jan 13, 2021 14:23 MST)

Secretary for the Meeting










Meeting Items for Signature - Part 1

Final Audit Report

2021-01-13

Created:	2020-12-04
By:	Rose Vallesio (rvallesio@wbapc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh3X7cT_BdV90XEonbD2FbFhiKNSXPEns

"Meeting Items for Signature - Part 1" History

-  Document created by Rose Vallesio (rvallesio@wbapc.com)
2020-12-04 - 5:49:50 PM GMT- IP address: 50.209.233.181
-  Document emailed to Jon Lee (jonrlee@cdgcolorado.com) for signature
2020-12-04 - 6:02:18 PM GMT
-  Email viewed by Jon Lee (jonrlee@cdgcolorado.com)
2020-12-08 - 6:58:49 PM GMT- IP address: 65.155.157.50
-  Email viewed by Jon Lee (jonrlee@cdgcolorado.com)
2021-01-12 - 9:04:37 PM GMT- IP address: 65.155.157.50
-  Document e-signed by Jon Lee (jonrlee@cdgcolorado.com)
Signature Date: 2021-01-12 - 9:11:42 PM GMT - Time Source: server- IP address: 65.155.157.50
-  Document emailed to Steve Rane (steve@cdgcolorado.com) for signature
2021-01-12 - 9:11:43 PM GMT
-  Email viewed by Steve Rane (steve@cdgcolorado.com)
2021-01-13 - 9:22:15 PM GMT- IP address: 76.120.51.83
-  Document e-signed by Steve Rane (steve@cdgcolorado.com)
Signature Date: 2021-01-13 - 9:23:40 PM GMT - Time Source: server- IP address: 76.120.51.83
-  Agreement completed.
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